



Krishna Mohan Medical College & Hospital

Pali Dungra, Sonkh Road

Mathura (UP) – 281 123

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e-mail : kmmch.mathura@gmail.com website : kmmmedicalcollege.com

No. KMMCH/2018/03

Date: 05.01.2018

Office Order

Leave Schedule for 2018 (1st January 2018 to 31st December 2018)

For students and faculties of Pre and Para-clinical subjects

Vacations

Summer Vacation	Monday 18 th June 2018 to Saturday 23 th June 2018	: - 6 days
Winter Vacation	Wednesday 26 th December 2018 to Wednesday 02 nd January 2019	: - 8 days

Leave Entitlement


Type of leave	Teaching Faculty	Non-teaching staff
Casual Leave	12 (One per month)	12 (One per month)
Earned Leave*	12	12
Medical Leave**	6	6
Academic Leave**	6	Nil

* Earned Leave is entitled on completion of one year service after joining the Institution.

** Medical and Academic leave are entitled on completion of six months after joining the Institution.

Copy to:-

1. Chairman : For information please
2. All notice boards


Principal
Dean/Principal
K.M. Medical College & Hospital
Pali Dungra, Sonkh Road, Mathura